

Townsville Little Theatre COVID protocol



January 2022

We take the safety of our patrons and volunteers seriously.

Townsville Little Theatre (TLT) will continue to follow the latest Queensland Government's COVID-19 advice and requirements to keep our patrons and volunteers safe.

If you have any questions about this protocol, please contact:

Jacinta Ryan, President on 0417 691 870; or via email jacintaryan@yahoo.com.au

In response to the growing transmission of COVID-19 in the community, we must do all we can to ensure, where we can, that:

- Our volunteers, patrons, cast, crew and visitors are kept safe.
- We can continue to deliver our plays and activities to audiences, members and the general public safely (and at full capacity).
- TLT events result in adverse COVID-19 impacts.

The following requirements and processes will be utilised to achieve these goals. Being COVID safe is a shared responsibility.

Performances

Vaccination

In line with announced restrictions from 17 December 2021, all patrons, volunteers and visitors at our performances will be required to be fully vaccinated in line with Queensland Health regulations.

Vaccination status will be checked on entry and patrons who are not fully vaccinated will not be able to enter the performance venue.

Patrons, volunteers and visitors with a legitimate COVID-19 exemption recorded on the Australian Immunisation Register will be able to enter the theatre. Proof of exemption will need to be provided on entry.

By purchasing tickets, you agree to be fully vaccinated against COVID-19 in line with Government mandated vaccination requirements.

Patrons who are unable to provide proof of vaccination or proof of exemption will not be allowed to enter the venue. Patrons who do not comply with protocols, or authorised requests, will be refused entry or asked to leave immediately, and no refunds will be given.

Feeling unwell?

If you are displaying symptoms of COVID-19 or are feeling unwell, please stay at home.

If you have pre-purchased tickets, please also contact us immediately (through the booking agency) to arrange a refund.

Check-in

Everyone who attends a TLT performance is required to log their visit using the Check In QLD App using the QR Codes located around the venue. If you do not have access to the app you will need to provide your name and contact details to Front of House staff who will complete the check in on behalf of the patron.

Sanitise

Hand sanitising stations will be located throughout the venue. Please wash and sanitise your hands, and whenever possible sneeze and cough in your elbow.

Masks

From 2 January 2022, masks are mandatory when attending a TLT performance.

Masks must be worn at all times, such as when entering and exiting and when seated in the venue. Patrons are allowed to remove their masks when eating or drinking. In addition, you must continue to wear your mask outside the venue unless you can maintain 1.5m physical distance from other people.

Maintain social distancing

Keep a safe distance away from others where possible, including when arriving at the venue and queuing (i.e. tickets, bar, toilet, etc)...

Contactless payment

TLT has eftpos available to assist you with contactless payment.

Follow instructions from Front of House staff

It is a condition of entry that you follow all instructions given to you from our Front of House staff. If you have any questions, please don't hesitate to ask.

Stay in your seat and enjoy the show

Please do not change or move seats once inside the venue.

Be kind

We are a community theatre. Everyone is a volunteer. Please be kind and patient with us while we work through new procedures to keep you and us healthy, so we can continue to deliver great, safe theatre.

Productions

CLARIFICATION

The legislation we must comply with is the Chief Health Officer's Public Health Directions - to read the current directions please go to [CHO Directions](#) on the Queensland Health website:

- Our rehearsal venues are listed under Schedule 1 as a community facility and the current directions state we are permitted to have anyone come into our rehearsal spaces whether they are vaccinated or not, however we must abide by the density restrictions if there is even one unvaccinated person there. The density restrictions are currently 1 person per 4m² (or 20 persons max – whichever is less). And we must collect contact information.
- PIMPAC is an Indoor Entertainment Venue, as per Schedule 1, and can only allow either fully vaccinated or persons with a medical contraindication recorded on the Australian Immunisation Register to enter and remain in the facility
- Under this current direction this applies to anyone 16 years or older, or anyone with a valid medical contraindication.

- Mandated mask wearing applies from 2 January 2022 to all indoor venues.
- Fully vaccinated is defined as qualifying for a COVID-19 Digital Certificate (green tick) issued by the Australian Immunisation Register.

What is required from the cast, crew and director?

EVERYONE'S RESPONSIBILITY

The following applies during rehearsal, pre-show activities (including bump-in) and performances.

- **Vaccination** - All cast, crew and directors must prove they are vaccinated or have a valid exemption (this currently includes people under 16 years) to a **nominated Committee member**. This will be in the form of the nominated Committee member citing this proof. Ideally, this will be prior to rehearsals commencing.
- **Check-in** – Anyone attending a rehearsal at any time **MUST** check in so, please ensure you have the Queensland check in app on your phone. Check-in must be done using the Check In QLD App using the **TLT QR Code**.
- **Masks** - Masks must be worn entering and exiting the venue, and while you are not actively rehearsing (i.e. during notes).
- **Social distancing** – practice social distancing where possible.
- **Practice good hygiene** – wash hands, use sanitiser and cough etiquette.
- **Follow instructions from your director and TLT committee** – please follow all instructions given to you from your director and/or TLT committee. We are a community theatre company, everyone is doing their best to keep you and our audiences safe, while we do the thing we love – creating great theatre! Please help us to continue to be able to do this safely.
- **Feeling unwell?** If you are displaying symptoms of COVID-19 or are feeling unwell, please contact your director immediately, and **stay at home**. This is critical, as one person can jeopardise the entire show! No one wants to be in iso during show week!
- **Travel** – think about what travel (particularly interstate travel) you are doing during the rehearsal period and know the current border requirements (particularly to return to Queensland).
- **Stay safe and help others to stay safe.** You must take reasonable care of yourself and not do anything that would adversely affect the health and safety of others involved in the production or TLT generally. You must also follow any reasonable health and safety instructions from TLT as far as you are reasonably able.

What to do if you test positive for COVID?

- Isolate immediately and follow current Queensland Government requirements.
[Isolation for people who are diagnosed with COVID-19 | Health and wellbeing | Queensland Government \(www.qld.gov.au\)](https://www.qld.gov.au/health-and-wellbeing/isolation-for-people-who-are-diagnosed-with-covid-19)
- Advise your director immediately.

Returning to rehearsals

As per current Queensland Government directions, you must **immediately isolate for 7 days** from the date you took the test that returned a positive result.

Isolation ends at the end of that 7 days AND where you **have not had symptoms** for the last 48 hours.

If symptoms continue past the 7 days, you can return to rehearsals once you have had no symptoms for the **preceding 48 hours**.

Please confirm your return to rehearsal date with your director, prior to attending a rehearsal.

What if you are a close contact?

- Quarantine immediately and follow current Queensland Government requirements. [Close contact quarantine and testing requirements | Health and wellbeing | Queensland Government \(www.qld.gov.au\)](https://www.qld.gov.au/health-and-wellbeing/close-contact-quarantine-and-testing-requirements)
- Advise your director immediately.

Returning to rehearsals

As per current Queensland Government directions, you must **immediately quarantine for 7 days** from the date the diagnosed person took the initial test that returned a positive result.

Please get tested as soon as possible if you have COVID-19 symptoms

Quarantine ends:

- after 7 days from the date the diagnosed person took the initial test that returned a positive result; and
- you have no symptoms; and
- you return a negative result from a test on Day 6 of quarantine.

Provided the test returns negative, you have no symptoms, and it's been 7 days – you can return to rehearsals.

Please confirm your return to rehearsal date with your director, prior to attending a rehearsal.

* Critically essential workers can leave quarantine, ONLY to attend work.

TLT'S RESPONSIBILITY

- TLT will provide a nominated Committee member to your production.
- The nominated Committee member will attend a rehearsal to confirm your vaccination status.
- The nominated Committee member will also collate any information regarding anyone confirmed COVID positive or close contact.
- The nominated Committee member and director will confirm the date for the any reported positive COVID or close contact to return to rehearsals.

DIRECTOR'S RESPONSIBILITY

- The director will be provided with the TLT QR Code. This **MUST** be used by all attendees at any rehearsal to sign-in.
- The director will advise anyone attending rehearsals that they need to wear a mask.
- The director will also be provided with the TLT electric thermometer, which may be used prior to rehearsals to ensure everyone attending does not have a high temperature.
- The director will advise the cast/crew of when the nominated committee member will be attending rehearsal to confirm vaccination status, so cast/crew can bring appropriate information to that rehearsal.
- The director will immediately advise the nominated committee member of any reported positive COVID or close contact from the cast/crew. The director and nominated committee member will confirm the date for any reported positive COVID or close contact to return to rehearsals.

Workshops

The legislation we must comply with is the Chief Health Officer's Public Health Directions - to read the current directions please go to [CHO Directions](#) on the Queensland Health website:

- As TLT private hires relevant venues for the purposes of workshops, unvaccinated persons are able to attend these activities.
- If one unvaccinated person attends a workshop, the occupant density limit applies (i.e. no more than 1 person per 2 square metres).
- If all attendees are vaccinated, the density limited DOES NOT apply.
- We must collect contact information for all attendees, regardless of vaccination status.
- Mandated mask wearing applies as of 2 January 2022 to all indoor venues.

What is required from potential attendees?

IF YOU ARE UNVACCINATED

- Please inform TLT PRIOR to booking the workshop, as this may impact the capacity of the planned venue.
- Unfortunately, you may not be able to attend the workshop if we have already reached capacity for the venue; or if your attendance would take us over the capacity based on confirmed bookings.

EVERYONE'S RESPONSIBILITY

- **Check-in** – Anyone attending a workshop MUST check in so, please ensure you have the Queensland check in app on your phone. This must be done using the Check In QLD App using the TLT QR Code.
- **Masks** - Masks must be worn entering and exiting the venue, and while you are not actively rehearsing (i.e. during notes).
- **Social distancing** – practice social distancing where possible.
- **Practice good hygiene** – wash hands, use sanitiser and cough etiquette.
- **Follow instruction from the workshop facilitator and TLT committee** – please follow all instructions given to you from the workshop facilitator and/or TLT committee. We are a community theatre company and everyone is doing their best to keep you safe.
- **Feeling unwell?** If you are displaying symptoms of COVID-19 or are feeling unwell, please contact TLT immediately via how you booked for the workshop; and stay at home. You will be refunded your workshop fees.
- **If you have tested positive for COVID, or are a close contact** – please undertake the necessary isolation and quarantine requirements as directed by Queensland Government. Please contact TLT as soon as you can via how you booked for the workshop to arrange a refund of your workshop fees.

Meetings

The legislation we must comply with is the Chief Health Officer's Public Health Directions - to read the current directions please go to [CHO Directions](#) on the Queensland Health website:

- For most of our meetings, unvaccinated persons will be able to attend these activities.
- If one unvaccinated person attends, the occupant density limit applies (i.e. no more than 1 person per 2 square metres).
- If all attendees are vaccinated, the density limited DOES NOT apply.
- We must collect contact information for all attendees, regardless of vaccination status.
- Mandated mask wearing applies as of 2 January 2022 to all indoor venues.

What is required from potential attendees?

IF YOU ARE UNVACCINATED

- Please inform TLT PRIOR to attending a meeting, as this may impact the capacity of the planned venue.
- Unfortunately, you may not be able to attend the meeting if we have already reached capacity for the venue; or if your attendance would take us over the capacity based on confirmed attendees.

EVERYONE'S RESPONSIBILITY

- **Masks** - Masks must be worn entering and exiting the venue.
- **Social distancing** – practice social distancing where possible.
- **Practice good hygiene** – wash hands, use sanitiser and cough etiquette.
- **Follow instruction from TLT committee** – please follow all instructions given to you from any member of the TLT committee. We are a community theatre company and everyone is doing their best to keep you safe.
- **Feeling unwell?** If you are displaying symptoms of COVID-19 or are feeling unwell, please stay at home.
- **If you have tested positive for COVID, or are a close contact** – please undertake the necessary isolation and quarantine requirements as directed by Queensland Government. Please

Some relevant links

[Coronavirus \(COVID-19\) | Health and wellbeing | Queensland Government \(www.qld.gov.au\)](#)

[Public health and social measures | Health and wellbeing | Queensland Government \(www.qld.gov.au\)](#)

[Mandatory face masks | Health and wellbeing | Queensland Government \(www.qld.gov.au\)](#)

[COVID-19 digital certificate as proof of your COVID-19 vaccinations - Seeking medical help - Services Australia](#)

[Getting proof of your COVID-19 vaccinations if you can't have them for medical reasons - Seeking medical help - Services Australia](#)